



Journaling and Regulatory Compliant Archiving

There are two options for companies that want to retain e-mails for auditing or compliance needs. With Microsoft Exchange Server, we can copy every incoming, outgoing, and internal e-mail that goes through the system.

With Journaling, that copy of every e-mail is sent to a spare mailbox that retains all of these e-mails until deleted. This feature is often used for auditing purposes. However, these e-mails can be easily altered and destroyed – therefore, this repository typically cannot be used for legal matters. Companies typically also export this mailbox to a .pst file on a monthly basis and burn onto a DVD for historical archival purposes.

For companies that must meet certain regulatory requirements (such as the NASD 3010, SEC 17a-4, and Sarbanes-Oxley regulations), Regulatory Compliant Archiving is necessary.

Features of this service:

- Archives incoming, outgoing, and internal e-mails to separate server
- Available online for 3-11 years
- Tamper-proof
- NASD 3010 compliant
- SEC 17a-4 compliant
- Sarbanes-Oxley compliant
- HIPAA compliant
- Archived in two separate fully redundant data centers
- Full-text search and retrieval on all parts of a message including attachments
- Web-based interface for full search, set alerts, & administration
- Alert the compliance manager or HR manager in real-time when suspicious email is sent
- Effortlessly restore deleted email
- Stored offsite from your Exchange servers
- Disaster recovery for electronic communications
- Reduce litigation discovery costs